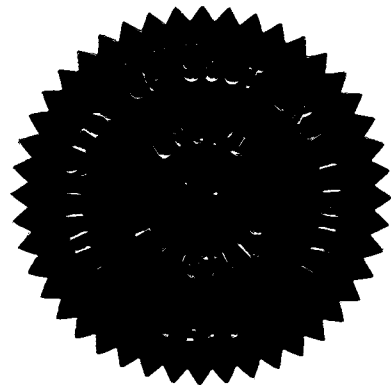


MINUTES

**UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES**

SEPTEMBER 9, 1999



MINUTES

UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

September 9, 1999

The University of Southern Indiana Board of Trustees met on Thursday, September 9, 1999, in the Conference Center of the University Center. Present were Trustees Bruce Baker, Louise Bruce, Ryan Helzerman, G. Patrick Hoehn, Tina Kern, Thomas McKenna, and James Will Sr. Also attending were President H. Ray Hoops; Vice Presidents John Byrd, Robert Reid, Richard Schmidt, and Sherrienne Standley; and SGA President Brian Pauley.

There being a quorum present, the meeting was called to order at 2:00 p.m.

SECTION I - GENERAL AND ACADEMIC MATTERS

A. APPROVAL OF MINUTES OF JULY 8, 1999, MEETING

On a motion by Ms. Kern, seconded by Mr. Baker, the minutes of the July 8, 1999, meeting were approved.

B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

The next regular meeting of the Board of Trustees was set for Thursday, November 4, 1999, at the University of Southern Indiana.

C. PRESIDENT'S REPORT

Dr. Hoops observed the tremendous sense of optimism on campus, fueled by the opening of new facilities and enrollment growth. Faculty and students are enjoying the Liberal Arts Center, new laboratories in the Science Center, new classrooms and a student health center in the Health Professions Center, a new Art Studio, and Newman Hall, USI's first residence center. For the first time, a meal plan is in place and students and employees alike are impressed with The Loft, a fresh new dining area on the second floor of the University Center. In addition, nearly 200 offices were moved this summer, a move that went very smoothly with a minimum of inconvenience. This is another indication of the tremendous cooperation shown among USI students, employees, and faculty.

Dr. Hoops called on Vice President John Byrd to give a report on the continuous growth in enrollment. Dr. Byrd reported 8,695 students are enrolled this fall, a 3.3 percent increase over 1998 enrollment. Dr. Byrd noted the number of full-time students increased by 404 students, or 6.8 percent; 72.5 percent of all students at USI are full-time students. As a result, the full-time equivalency went up 375 students, or 5.8 percent. He observed that 86.5 percent of all credit hours this fall are generated by full-time undergraduate students, which continues the trend toward strong growth in full-time students seen over the last five years.

Dr. Hoops remarked that USI continues to forge partnerships with organizations across southern Indiana and called on Dr. Ed Jones, Associate Vice President for Academic Affairs, to elaborate on two programs. Dr. Jones reported on Vision Athena, a state-wide two-way interactive network which connects most of the K-12 schools in the state with higher education providers. Some of the programs USI has offered include a four-part series on historic Corydon introduced by the Governor, a program about tornadoes, and the Kids in Chemistry series. The University is expanding its relationship with Vision Athena as USI will serve as the distance learning coordinator for the Southern Indiana Education Center. The University will coordinate Vision Athena programming for K-12, provide training and professional development for K-12 teachers in the region, provide technical assistance with distance education programming, and assist in providing Vision Athena equipment to the schools. Dr. Jones reported on a dual-credit opportunity with South Spencer High School which is also a part of Vision Athena. In the new program, Vision Athena will be used for two-way interactive presentation.

Ten senior advanced students at South Spencer are enrolled with fifteen USI students in either a freshman English or introductory speech course taught by University faculty. Two additional courses will be offered in the spring. This program provides an opportunity for high school students to be exposed to the university environment, working with both students and faculty.

Dr. Hoops also mentioned that Extended Services has received two grants to assist with the University's outreach efforts. The Children's Center was awarded a grant of \$28,000 a year for four years by the US Department of Education, an amount equal to one percent of USI Pell Grant funds, to be used to expand access to child care services for low-income students. Expanded services will include opening a class for two-year-olds, increasing evening services, and counseling and referral for Pell-Grant-eligible students. USI was one of only 87 colleges and universities in the country to receive such a grant. The Indiana Department of Workforce Development has awarded a grant of \$49,900 to the USI Organizational and Professional Development group to provide training to 75 Toyota group leaders and team members in team leadership skills.

One of the most important outreach services USI can provide is to link with elementary and secondary schools to improve readiness for college attendance. The Kids in Chemistry program has proven it is never too early to create enthusiasm and interest in the sciences. Dr. Hoops called on Vice President Reid to introduce Dean of the Pott School of Science and Engineering Technology Jerry Cain. Dr. Cain touched on the demand for science programs in the K-12 public schools. One such program which helps meet this demand is the Kids in Chemistry program headed by Dr. Marie Hankins. Dr. Hankins gave a presentation on the program, which she also presented at the national meetings of the American Chemical Society in New Orleans.

The University learned late in July that its request to the Commission for Higher Education to break its omnibus Communications degree into five separate degrees has been approved in routine action. This change will better reflect the needs that employers say they have when they look for specific training. The five programs are Interpersonal-Organizational Communication, Journalism and Computer Publishing, Public Relations and Advertising, Radio and Television, and Theatre Arts. This is an excellent step for USI to better meet the needs of employers and students who wish to specialize in these disciplines.

Dr. Hoops called on Brian Pauley for a report from the Student Government Association. Mr. Pauley reported that members completed training and orientation in August. This training will help SGA achieve its goals and mission of serving as the voice of the students. He presented Trustees with SGA cups, pens, magnets, and brochures which will be distributed to students. Mr. Pauley reported SGA again sponsored the New Student Welcome dinner during the Connections II program at orientation. SGA held its first general assembly meeting last week and participated in the Student Involvement Fair yesterday. He noted most SGA positions have been filled and mentioned future SGA events, including the cookout next week and a "Question of the Week" campaign which will begin in two weeks. Mr. Pauley expressed SGA's appreciation to the Board and administration for their support.

Dr. Hoops then presented Mr. Pauley with a plaque of the formal Resolution of Appreciation to Brian E. Pauley for his service on the Board of Trustees, passed by the Board at its July meeting.

Dr. Hoops noted that in July the Staff council held a retreat to set goals for 1999-2000 and to discuss and better understand the role of the Staff Council. He reported informational meetings for the clerical/support staff and the faculty and administrative staff were held prior to the start of classes. Forty-seven new faculty members, 22 new administrators, and 40 new members of the clerical support staff were welcomed. All these were new to the campus since last January. He remarked these figures illustrate the impact the University is having on job creation and thus economic development in southern Indiana.

Dr. Hoops observed one change this fall is the absence of oil wells pumping on campus. He noted the wells were owned by operators who had mineral rights to the land when it was purchased in the sixties. Over the years, the wells have posed some safety and liability issues. He was pleased to report the negotiated sale of these wells to the University and noted they have been capped.

Dr. Hoops expressed regrets that Faculty Senate Chair Mark Krahlung could not be present at the meeting. He is attending his father's funeral in Iowa. Dr. Hoops extended the University's condolences to him and his family.

Dr. Hoops noted the University community tonight will join its major donors at the President's Associates Dinner in Carter Hall. Membership in the President's Associates is accorded to donors of \$1,000 or more annually, or a single gift of \$25,000 or more which ensures perpetual membership. This group continues to grow each year and provides important support for programs across the University. He remarked that later this month the Indianapolis-area President's Associates, another growing group, will be entertained in Indianapolis. This year there are 72 new members of the President's Associates, bringing the total to 758 members. The members of the President's Associates gave \$7.6 million last year -- 95 percent of the record \$8 million received in charitable gifts to the Foundation. He expressed appreciation for the trustees' assistance in recognizing these generous friends whose gifts provide a real margin of excellence.

D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE

Bruce Baker reported that Dean of the School of Liberal Arts James Blevins gave a report on the new Liberal Arts Center and the School of Liberal Arts. Mr. Baker referred to a handout outlining the University Core Curriculum. He reported that the committee reviewed and recommended for approval by the full Board the Art Collection Accessions, Deaccessions, Loans Policy, with amendment.

E. APPROVAL OF ART COLLECTION ACCESSIONS, DEACCESSIONS, LOANS POLICY

The University Art Collection Committee has formulated a policy which will guide the development and maintenance of the University's permanent art collection, used primarily for education. A copy of the policy is attached as Exhibit I-A. It was recommended for approval by the Long-Range Planning Committee with the following amendment: a footnote will be added listing the reference books containing the professional standards referred to on page 2, item 4 of the policy.

On a motion by Ms. Kern, seconded by Mr. Baker, the Art Collection Accessions, Deaccessions, Loans Policy in Exhibit I-A was approved as amended.

SECTION II - FINANCIAL MATTERS

A. REPORT OF THE FINANCE COMMITTEE

Tina Kern reported the Finance Committee met prior to the board meeting on September 9. The committee approved the Resolution Approving and Authorizing the Sale of Student Fee Bonds to Finance the Wellness, Fitness, Recreational Facility; Budget Appropriations, Adjustments, and Transfers for Fiscal Year 1999-2000; and Budget Appropriations, Adjustments, and Transfers for Fiscal Year 1998-99.

B. REPORT OF THE CONSTRUCTION COMMITTEE

Tina Kern reported the Construction Committee met prior to the board meeting on September 9. After discussion on the status of the Request for Proposal for Construction Management Services for the Science/Education Classroom Building, the committee recommended that The Skillman Corporation, and alternately, Construction Control Inc. be contacted. After discussion on the responses to the Request for Statement of Qualifications from firms interested in providing professional architectural and engineering services for the design and construction of the Science/Education Classroom Building, the committee recommended that the pool be narrowed to five or six prospects for interview.

C. REPORT ON CURRENT CONSTRUCTION PROJECTS

Facilities Operations, and Planning Director Steve Helfrich reported on the status of current construction projects. The Liberal Arts Center, lower level of the Health Professions Center, Science Center laboratories, Art Center, Newman Hall, the renovated dining center, and the debit card office are among recently completed projects. Some ongoing and new projects he touched on include parking lots E and F, new sidewalks, Foundation offices in the former fraternity house on Clarke Lane, Governor's Hall, new practice soccer field, and the new Wellness, Fitness, Recreational Center.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

On a motion by Mr. Baker, seconded by Mrs. Kern, the following personnel actions were approved.

1. Emeritus Status. The following faculty member retired at the end of the Spring Semester, 1999. It is recommended that he be retired officially with the effective date shown and the appropriate emeritus title, as indicated, conferred:


Daniel C. Scavone, Professor Emeritus of History;
29 years at USI, effective May 8, 1999

2. Emeritus Status. The following faculty member will retire at the end of the Fall Semester, 1999. It is recommended that he be retired officially with the effective date shown and the appropriate emeritus title, as indicated, conferred:

Howard E. Dunn, Professor Emeritus of Chemistry;
30 years at USI, effective December 18, 1999

There being no further business, the meeting was adjourned at 2:50 p.m.

Respectfully submitted,


Louise S. Bruce, Secretary

UNIVERSITY OF SOUTHERN INDIANA **ACCESSIONS, DEACCESSIONS, LOANS POLICY**

INTRODUCTION

The University Art Collection Committee, formed in 1996, was charged with the development and implementation of a policy regarding works of art received from alumni and friends of this institution. The Committee's responsibility is to oversee the selection, placement and maintenance of the works of the USI Permanent Art Collection, and to work in conjunction with the staff of New Harmony Gallery of Contemporary Art who has catalogued and maintained the collection since 1988.

The primary function and aim of the USI Permanent Art Collection is education. While the needs and interests of the students, faculty and staff of the University are of prime importance, the Collection should also serve to educate the region's citizens. This is in accordance with the University's mission to "support the cultural awareness of southwestern Indiana."

Objects of aesthetic expression such as paintings, drawings, prints, fine art photography, and sculpture as well as well as fine craft items such as ceramics, glass, metalsmithing, and textiles fall within the definition of what constitutes the Permanent Art Collection. Neither time period nor geography are limitations to the art works appropriate for inclusion in the Collection.

Future additions to the University Art Collection will be based upon the ability of the University, under the direction of the University Art Collection Committee, to properly maintain and exhibit, when appropriate, the works of art, given limited exhibition and storage space. In order to maintain the integrity of the Collection and its educational mission, all additions to the Collection are to be restricted to works of high aesthetic merit.

The purview of the University Art Collection Committee is limited to works of art. It is acknowledged that the University owns and maintains other collections such as Historic New Harmony's collection of documents and artifacts, special document collections in the David L. Rice Library archives, archeological collections and scientific collections held by various departments within the Schools. The polices of the Art Collection have no jurisdiction over other collections.

A. STATEMENT OF PRINCIPLES

The following principles apply to accessions and loans of works of art as defined in the introduction and to deaccessions (permanent removal of objects from the University's collection):

1. The University subscribes to a policy of selective acquisition. Because of space and monetary limitations, it is neither feasible nor ethical for the University to allow indiscriminate growth of its art collection.
2. The stature of the University depends more upon the quality of the objects it acquires and owns than on the historical completeness of its collections. A prospective addition to the collection, therefore, should be judged on aesthetic quality and whether it defines a master, period, school, or style. The goal of any accession should be excellence, not merely the historical range or size of the collection.
3. Objects in the collection should be relevant to and consistent with the purposes and activities of the University, as defined or redefined from time to time by the University Art Collection Committee.
4. Objects in the collection should be properly stored, protected, preserved and used under conditions that ensure their availability for future generations and that are in keeping with recognized professional standards.
5. It is intended that the objects acquired shall remain in the collection as long as they retain their physical integrity, their authenticity, and their relevance for the purposes of the University.
6. A work of art should not be deaccessioned without careful and thorough consideration of the principles described in this policy. Deaccessioning should never be done solely on the grounds of taste; rather, it should occur when (a) a work loses its relevance to the University's purposes and activities; (b) a work loses its physical integrity (e.g., damaged or altered beyond repair); (c) a work is replaced with a new acquisition providing the opportunity to improve the collection; or (d) a work is shown to be a forgery or of doubtful authenticity.
7. In general, there should be no short-range or speculative acquisitions, by purchase or gift, for the purposes of sale.
8. The University will not accept or acquire any object with knowledge that the object was illegally imported into the United States. An object which was recovered from a collecting site, cultural monument, or human burial place shall not be accepted or

acquired if University officials have knowledge that such recovery violated generally accepted professional standards at the time of the recovery. Notwithstanding the foregoing, the University may accept objects that have been confiscated and offered to the University by appropriate governmental authorities.

B. POLICIES AND PROCEDURES

1. University Art Collection Committee

The University Art Collection Committee shall consist of the following voting members:

- a. Director, New Harmony Gallery
- b. Chair, USI Department of Art and Music
- c. Representative, USI Foundation
- d. Representative, USI Development Office
- e. Art Historian or Art Studio Faculty, USI Department of Art and Music
- f. Studio Faculty, USI Department of Art and Music
- g. Member, appointed at large

Members shall be appointed by the President of the University. The Director of New Harmony Gallery will recommend individuals to fill vacancies. The Committee is responsible for all matters related to accessions and deaccessions of works of art through the University, including:

- a. purchases of art works
- b. gifts of art works
- c. deaccessions of art works
- d. amendments to this policy, consistent with accepted professional practices
- e. all other matters as deemed appropriate by the Committee

In addition, the Director of New Harmony Gallery shall give the committee an annual report of all accessions and deaccessions by the University since the preceding annual report.

The Director shall serve as chairperson of the Committee. The Committee may from time to time establish such procedures for its operation as it deems necessary or convenient.

2. Acquisitions

All acquisitions, whether by purchase, gift or exchange, shall require the approval of the Art Collection Committee. University or University Foundation officials who are

informed of a potential gift of an art object to the University should report this information to the Art Collection Committee.

All objects acquired for the University Art Collection shall be documented and recorded by New Harmony Gallery Staff in a manner which conforms to accepted professional practices.

Art objects should be acquired without restrictions. However, if restrictions are attached to an acquisition, they must be well-defined and have Committee approval prior to acceptance. Every effort should be made to establish a reasonable time limit after which the restrictions will no longer apply. The Director of New Harmony Gallery shall maintain a description of the restrictions in the records pertaining to the object and take reasonable steps to insure that none of the restrictions are violated.

Normal precautions shall be taken to ascertain that the University is obtaining full legal title to all works of art acquired through gift, purchase or exchange. A bill of sale, deed or other proper instrument of conveyance shall accompany each acquisition. The instrument should contain an adequate description of the object involved, the terms of the conveyance and other relevant information, and must be signed by the donor, seller or exchanging party. In the case of gifts, excepting those which are unconditional, the instrument must also be signed by the Director of New Harmony Gallery. The Director shall maintain the instrument of conveyance in the records pertaining to the object.

Staff members of the University shall avoid conflicts of interest or the appearance thereof in the accession/deaccession process. If on account of his/her position, a staff member has the opportunity to personally acquire a work of art which might otherwise be offered to the University (and desired by the University for its collection), the University shall have first option to acquire the work. If the Director determines that the University is not interested in acquiring the work, the staff member may acquire it personally. If the Director is the staff member wishing to make the personal acquisition, the determination as to the Gallery's interest shall be made by the Art Collection Committee.

3. Gifts and Bequests

Every effort shall be made to persuade prospective donors to make gifts without conditions or restrictions attached. If a gift is unacceptable because of the restrictions or conditions attached, and modifications cannot be obtained so as to make the gift acceptable, the gift will be declined. An example of a condition that will generally be considered unacceptable is one that requires attribution or exhibition in perpetuity.

Donors wishing to further the objectives of the University through cash gifts will normally be encouraged to make such gifts through the University Foundation. Gifts of art objects for the University collection should generally be made directly to the University for the benefit of the University. If the University Foundation receives gifts of art objects for the University collection, it shall transfer such ownership of such objects to the University unless prohibited from doing so by the conditions attached to the gift or by other legal impediment. All gifts of art work received from the Foundation must first meet approval by the Art Collection Committee.

All gifts of art objects for the University collection shall be subject to the "Foundation In-Kind Gift Form (Appendix A)," accepted and adopted by the University Foundation and the University Alumni and Development Office. In those instances where the donor is required to obtain an independent written appraisal for tax purposes, the "Donor Acknowledgement" may be signed after the donor has filled in at least the information specified on the Appraisal Summary. The Art Collection Committee should try to obtain a copy of the written appraisal from the donor even if the appraisal has not yet been completed at the time the "Donee Acknowledgement" is signed. Under current tax regulations, the donor must receive the appraisal not earlier than sixty (60) days prior to the date the gift is made and before the due date of the return on which the charitable contribution is claimed.

If the University sells, exchanges or otherwise disposes of a donated object within (2) years after receiving it, the Director of New Harmony Gallery shall notify the Director of Development and shall ensure that a Donee Information Return (IRS form 8282) is filed by the University Foundation, if such filing is required.

4. Works of Art Subject to Copyright

Under the copyright law which became effective January 1, 1978, certain works of art are subject to copyright by the artist. In general these include:

- a. published works of art created before January 1, 1978, in which the artist or owner has claimed copyright; and
- b. all works of art created on or after January 1, 1978, that have not been dedicated to the public.

If the University seeks to obtain the transfer of those parts of the copyright of a work that is copyrighted or subject to copyright by the artist, this allows the University to:

- a. take a photograph of the work or allowing others to do so;

- b. include a photograph of the work in a catalogue or other University publications, and allow others to include photographs in their catalogues;
- c. sell any publications or reproductions of the work (e.g., postcards, posters); or
- d. lending the work of art to other museums, universities or galleries for exhibitions without the owner of the copyright express permission.

Copyrighted works of art ordinarily may be acquired by the University only if an assignment of certain reproduction, distribution, and display rights of the copyright is obtained by the University. The University will be given partial rights (a) to reproduce the copyrighted work in copies, and (b) to distribute copies of the copyrighted work to the public by sale or other transfer of ownership (the artist shall retain the right to reproduce and distribute copies of the work for self-promotional purposes). The University will be given exclusive rights to display the copyrighted work to the public. When appropriate, assignments of these parts of the copyright shall be obtained using the Transfer and Assignment of Specific Rights of Copyright Form (Appendix B). Only under exceptional circumstances, shall acquisition of a work of art be warranted if assignment of copyright cannot be obtained from the artist or other owner of the copyright.

Works of art subject to copyright which have not been asserted by the artist or owner ordinarily may be acquired by the University only if the individual entitled to assert the copyright: (a) dedicates the work to the public; (b) waves any claim to copyright; (c) transfers the above parts of the artist's rights under the copyright law to the University.

5. Works Subject to the Visual Artists' Rights Act

Under the Visual Artists' Rights Act, which came into effect on June 1, 1991, certain works of visual art are subject to certain protections. The University will subscribe to all tenets of the Act as relates to the works of art in its collection.

6. Deaccessions

Deaccessioned works of art are those which have been removed permanently from the University art collection. Legal ownership of a deaccessioned work may be transferred to a third party. Before a work of art is deaccessioned a representative from the other collection committees in the University will be advised of the deaccessioning.

Deaccessioning shall not occur without careful consideration of all relevant factors by the Accessions Committee. To begin the deaccessioning process, the Director of New Harmony Gallery will prepare a statement for presentation to the Art Collection

Committee setting forth pertinent information, e.g., why the object is no longer considered definitive of the period, master, school, style, or area it defines, whether other objects in the collection do provide such definition and are superior the work in question, etc. No work of art shall be deaccessioned if doing so would violate any restrictions on its disposal. If the value of any such object exceeds \$500.00 the Director of New Harmony Gallery will make reasonable efforts to notify the donor or the donor's estate that it intends to deaccession the work. In addition, the Director will give advance notice of any such deaccession to the Art Collection, President of the University and the Director of the University Foundation. The notice shall include an explanation of how the work was acquired, and conditions, restrictions or special circumstances accompanying its acquisitions, the physical condition of the work, and a full justification for its deaccession.

Deaccession of works may occur through sale, exchange, gift or in extreme circumstances destruction, unless prohibited by applicable laws, or by restrictions that were attached at the time of acquisition. The manner of disposition chosen will depend on factors such as: the best interests of the University and the public served by the University, the public trust imposed on the University as the owner of the collection, and the scholarly community it represents. If objects are sold, the sale will normally be at public auction, or by another method which assures that fair market value is received. At least one independent appraisal will be obtained when deaccessioning a work of significant value is under consideration. The proceeds realized from the sale will normally be allocated toward the purchase of other works. Under no circumstances may an object be sold or otherwise disposed of (except at public auction) to any officer, employee or representative of the University or the University Foundation, or members of the immediate families of any such individuals.

Works of art that are disposed of by gift will generally be donated to other tax-exempt institutions for purposes of research, education and/or public exhibition. Material that is part of the historical, cultural, or scientific heritage of Posey and Vanderburgh Counties or the state of Indiana should remain within the county or the state, where practical.

The University's records shall include adequate documentation concerning the deaccession of works from the collection and the method of their disposal, including the name of the transferee where practical, the proceeds obtained in the event of a sale or exchange, and the basis for selection of the donee in the event of a gift. An annual Report outlining this and other transactions shall be presented to the University and the University Purchasing Department. In reply to written inquiry the Director of New Harmony Gallery will make available the identity and description of works of art deaccessioned.

7. Loans

Loans are temporary physical transfers of works of art from one institution or individual to another, where there is no transfer of ownership. Art objects loaned to the University for exhibit or educational purposes shall receive the same care and protection as is accorded the University's permanent art collection.

The University Art Collection Committee shall decide whether to approve requests for loans of objects in the University's collection, consistent with University regulations and applicable legal restrictions. Objects may be loaned by the University only under the following conditions:

- a. The borrower must be a qualified institution or individual, as determined by the Committee
- b. The loan must be for research, education or exhibitions, or other purposes consistent with the mission statement and the University Art Collection.
- c. Loans must be for a period of one year or less, unless approved by the Committee.
- d. Borrowers may not alter objects in any way, except by prior written agreement. In the event that damage occurs during the loan period and further handling jeopardizes the art work, repairs may be authorized by the Committee and immediate return of the object may be required.
- e. No work will be loaned under circumstances posing an unreasonable risk to the safety of the object.
- f. Borrowers will pay loan fees, if any, imposed by the University and any packing, shipping, and courier expenses for transporting the work to and from the University, unless waived in writing by the Committee. Works of art valued in excess of \$250,000 will normally require a courier during transportation.
- g. All loaned objects will have insurance coverage in accordance with current University practice. All applicable insurance premiums will be paid by the borrower including all-risk "door-to-door" coverage. A certificate from an insurer satisfactory to the University, verifying coverage in the full amount specified by the University, and naming the University as insured, shall be provided to the Committee in advance of shipment.
- H. Any insurance paid for lost, damaged or destroyed art work will be assigned to the University Collection Committee for repair or replacement of the object(s).

C. APPROVAL, AMENDMENTS

This policy is subject to approval by the University of Southern Indiana Board of Trustees. The Committee will review this document on a biennial basis. Significant changes in the Policy, as determined by the Committee, shall be submitted to the Board of Trustees for approval as needed.

SUPPLEMENTAL INFORMATION
UNIVERSITY OF SOUTHERN INDIANA
BOARD OF TRUSTEES

September 9, 1999

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. APPROVAL OF MINUTES OF JULY 8, 1999, MEETING**
- B. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION**
- C. PRESIDENT'S REPORT**
- D. REPORT OF THE LONG-RANGE PLANNING COMMITTEE**
- E. APPROVAL OF ART COLLECTION ACCESSIONS, DEACCESSIONS, LOANS POLICY**

The University Art Collection Committee has formulated a policy which will guide the development and maintenance of the University's permanent art collection, used primarily for education. A copy of the policy is attached as Exhibit I-A.

Approval of the Art Collection Accessions, Deaccessions, Loans Policy in Exhibit I-A is recommended.

SECTION II - FINANCIAL MATTERS

A. REPORT OF THE FINANCE COMMITTEE

The Finance Committee will meet prior to the board meeting on September 9. A report will be presented on the sale of student fee bonds to finance the Wellness, Fitness, Recreational Facility.

B. REPORT OF THE CONSTRUCTION COMMITTEE

The Construction Committee will meet prior to the board meeting on September 9. A report will be presented on the status of the Request for Proposal for Construction Management Services for the Science/Education Classroom Building and the Request for Statement of Qualifications from firms interested in providing professional architectural and engineering services for the design and construction of the Science/Education Classroom Building.

C. REPORT ON CURRENT CONSTRUCTION PROJECTS

A report will be presented on the status of current construction projects.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTIONS

Approval of the following personnel actions is recommended.

1. Emeritus Status. The following faculty member retired at the end of the Spring Semester, 1999. It is recommended that he be retired officially with the effective date shown and the appropriate emeritus title, as indicated, conferred:

Daniel C. Scavone, Professor Emeritus of History;
29 years at USI, effective May 8, 1999

2. Emeritus Status. The following faculty member will retire at the end of the Fall Semester, 1999. It is recommended that he be retired officially with the effective date shown and the appropriate emeritus title, as indicated, conferred:

Howard E. Dunn, Professor Emeritus of Chemistry;
30 years at USI, effective December 18, 1999